

# **FORWARD PLAN**

**Compiled on behalf of the Cabinet**

**Forward Plan published on 12 June 2020**

**1 August 2020 to 31 October 2020**

**For information relating to the Forward Plan or to request a copy in another format or language please contact:  
Governance Support (01803) 207087  
Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)**

# **Torbay Council**

## **Forward Plan of Key Decisions**

### **Explanatory Note**

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email ([governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

The Leader of the Council and Cabinet

**To request a copy in another format or language phone 01803 207087**

## Definitions of "significant"

### Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
  - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
  - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
  - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Director of Corporate Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

### Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Director or Assistant Director, in consultation with the relevant Cabinet Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

We want Torbay and its residents to thrive.

We want Torbay to be a place where we have turned the tide on poverty and tackled inequalities; where our children and older people will have high aspirations and where there are quality jobs, good pay and affordable housing for our residents.

We want Torbay to be the premier resort in the UK, with a vibrant arts and cultural offer for our residents and visitors to enjoy; where our built and natural environment is celebrated and where we play our part in addressing the climate change emergency.

The proposals in this Forward Plan help us to deliver this ambition by supporting the delivery of some or all of the following themes:

- thriving people;
- thriving economy;
- tackling climate change;
- Council fit for the future;
- the Council's responsibilities as corporate parents;
- tackling poverty, deprivation and vulnerability;
- people with learning disabilities.

## Forward Plan Contents:

<b>Matter for decision</b>	<b>Expected date of Decision</b>	<b>Decision Maker</b>	<b>Page</b>
Children and Young People's Plan	24 Sep 2020	Council	1
	22 Sep 2020	Cabinet	
	11 Aug 2020	Cabinet	
Strategic Agreement between Torbay and South Devon NHS Foundation Trust and Torbay Council/South Devon and Torbay Clinical Commissioning Group	24 Sep 2020	Council	2
	22 Sep 2020	Cabinet	
Children Services Capital Programme 2020	16 Jul 2020	Council	3
	14 Jul 2020	Cabinet	

## Children and Young People's Plan

The Torbay Children and Young People's Plan sets out the priorities of the Council and Children's Services Strategic Partnership in delivering services to children, young people and their families. The existing Plan runs until 2023 and it is not expected to need major amendment, although it is likely that the associated action plan will be updated.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Children's Services Strategic Partnership, Health and Wellbeing Board, Torbay Safeguarding Executive Board, children and young people.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Cabinet Member and Officer:</b>	Cabinet Member for Children's Services (Councillor Cordelia Law)  Director of Children's Services (Nancy Meehan)
<b>Link to targeted actions:</b>	Thriving economy; Thriving people
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Cabinet  Cabinet  Council
<b>Intended Decision Date:</b>	11 Aug 2020  22 Sep 2020  24 Sep 2020
<b>If you want to make representations contact:</b>	Nancy Meehan, Director of Children's Services, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, email <a href="mailto:alison.botham@torbay.gov.uk">alison.botham@torbay.gov.uk</a>

### **Strategic Agreement between Torbay and South Devon NHS Foundation Trust and Torbay Council/South Devon and Torbay Clinical Commissioning Group**

This is the Strategic Agreement with Torbay and South Devon NHS Foundation Trust which provides health and care on behalf of two commissioners - Torbay Council and South Devon and Torbay Clinical Commissioning Group. The Agreement outlines the outcomes which will be delivered within the financial envelope agreed and, specifically for the Council, gives transparency to the delivery of Adult Social Services on behalf of the Council.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Overview and Scrutiny Board.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Cabinet Member and Officer:</b>	Cabinet Member for Adults and Public Health (Councillor Jackie Stockman)  Director of Adult Services (Jo Williams)
<b>Link to targeted actions:</b>	Thriving people
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Cabinet  Council
<b>Intended Decision Date:</b>	22 Sep 2020  24 Sep 2020
<b>If you want to make representations contact:</b>	Joanna Williams, Director of Adult Services, Torbay Council, Town Hall, Torquay, TQ1 3DR, telephone 01803 207175, email joanna.williams@torbay.gov.uk

**Children Services Capital Programme 2020**

The Children's Services Capital Programme shows how the Local Authority (LA) intends to invest awarded capital allocations in its school estate. The capital allocations include the Repairs and Maintenance funding and the Basic Need Allocation.

The aim of the Capital Programme is to ensure all schools are fit for purpose, are effective learning environments and that the LA has sufficient capacity in its schools to meet demand.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Meetings and website.
<b>Means of Consultation:</b>	Council Officers have consulted with schools and there will be a statutory consultation process for any planning applications.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Cabinet Member and Officer:</b>	Cabinet Member for Children's Services (Councillor Cordelia Law)  Assistant Director Education, Learning & Skills (Rachael Williams)
<b>Link to targeted actions:</b>	Thriving economy; Thriving people
<b>Reason for inclusion in the Forward Plan:</b>	Capital expenditure +£250,000 and outside Capital Plan
<b>Decision Maker:</b>	Cabinet  Council
<b>Intended Decision Date:</b>	14 Jul 2020  16 Jul 2020
<b>If you want to make representations contact:</b>	Clare Talbot, Education Team, TDA, 3rd Floor, Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone: (01803) 208220, email: clare.talbot@tda.uk.net